



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**MATRUSHRI KASHIBEN MOTILAL PATEL SR
COLLEGE OF COMMERCE SCIENCE**

**PADMAKAR COLONY, NEAR THAKURLI STATION, THAKURLI EAST
421201**

www.mkmpatel.org

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Matrushri Kashiben Motilal Patel Senior College of Commerce and Science, managed by “Shri Dombivli Mitra Mandal ” was established in 2008. The College is affiliated to the University of Mumbai as a Self-Financing Institution. It is located just two minutes walking distance from Thakurli Railway station on the east side.

The college offers Bachelor of Commerce (B.Com.), self-finance courses like Bachelor of Management Studies (B.M.S.), Bachelor of Commerce in Banking and insurance (BBI), Bachelor of Commerce in Accounts & Finance (BAF) and Bachelor of Science in Information Technology. The college offers two add-on courses. College also has 2 NSS units, DLLE unit, Career Counseling and placement Cell, Incubation Centre and Women Development Cell to groom and motivate students.

The College has a young and enthusiastic team of Teaching and Support staff headed by the dynamic Principal In charge. The college aims to improve the life choices of the students by providing a nurturing environment helping deserving students avail Government scholarships, free ships, financial aid, flexibility in fees payment and other support services.

The College IQAC was established on 12th June, 2017. It has been striving hard for inculcating many processes about quality sustenance and enhancement. It also nurtures research culture amongst staff and students. It has successfully organized one International Conference, four National Level Conferences. It also organized two national and one university level FDPs.

Vision

To foster, educate, and include students from all backgrounds in learning and engagement in academic and extracurricular pursuits in order to alter oneself and society

Mission

Our mission is to focus on transforming students into a responsible and aware citizen for society. We work to bring a sense of discipline, to encourage and build employable professionals.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Young, energetic and enthusiastic Teaching and Support Staff
- Campus located near Thakurli Railway Station

- Strong NSS Unit sensitizing students towards social issues
- Students centric extra and co-curricular activities
- Library equipped with e-zone
- Several opportunities for experiential learning through Industrial Visits, Study Tours, Seminar, Workshops and Conferences
- Encourages students and faculties to pursue research.
- Constitution of various committees involving teaching and nonteaching staff for decentralized administration
- Value-added cultural programs, seminars and training programs.
- Optimum utilization of available resources

Institutional Weakness

- Space constraint for horizontal expansion
- Inadequate facilities for Sports
- Few Research facilities
- Scarcity of rich and supportive alumnus
- No financial support from Govt. Schemes.
- Limited industrial and research institution linkages.

Institutional Opportunity

- To start Post Graduate Certificate Courses to make students Job Ready
- To strengthen Collaboration and linkages
- To organize more number of Conferences/Workshops
- To start more number of Skill Development/Vocational Courses and Certificate Courses
- To generate more resources through Alumni and Industries

Institutional Challenge

- To train vernacular medium students.
- To improve the learners' communication and presentation skills
- Declining enrolment in BBI and Bsc IT streams.
- Lack of students' interest in certificate courses.
- To adopt the trends of rapid changing higher education policies
- To attract flow of students from well-established colleges to our young College

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college follows the academic calendar to ensure that programmes delivered in line with its vision, mission, and objectives run smoothly. The planned structure is set up for academic tasks. The creation of a lesson plan, adhering to the schedule, and keeping a logbook are all tasks that teachers perform. The College monitors curriculum delivery at various predefined stages. The plans are thoughtfully created, delivery is reviewed at a clear hierarchy, and records are kept for ongoing improvement for better change. Activities are monitored by the principal and programme coordinators on a daily basis. For the efficient implementation and orderly execution of curricular activities, a variety of committees composed of teaching, supporting staff, and students are formed. Teachers take part in UG paper setting, university paper evaluation, and curriculum development for add-on and certificate courses. The college offers five UG programmes with CBCS implementation. Additionally, 2 Add-on courses are available.

The college has maintained high standards while giving male and female students the same opportunity. Gender issues are addressed through chapters & articles in the curriculum. It has a WDC that plans a wide variety of activities. Via a number of programmes, the College demonstrates its care for the environment. By planning a variety of creative activities, human values and professional ethics are fostered. Via project work, field work, and internships, experiential learning is a component of 20 courses. The percentage of students engaged in project work, field work, and internships is around 70.05%.

Online feedback on curriculum is collected from Students, teachers and alumni. Further feedback on teaching, infrastructure and other facilities are also collected. Actions are implemented by way of improving students' centric activities, offering add-on courses and remedial Coaching.

Teaching-learning and Evaluation

The average enrollment percentage for the last five years is 64.88%. Most of the students in the college are from vernacular medium. The 100% full time teachers are appointed against sanctioned posts. The average

student to faculty ratio for the last five years is 35:33.

Experiential learning through Industrial Visits and field visits, Participative learning through project work, debates, home assignments and PPT presentations and problem solving through case studies and research activities are implemented to enrich the learning experiences of the students. For effective teaching-learning, the ICT enabled tools are provided and used effectively by the teachers for curriculum delivery. Students are encouraged to participate in various activities and competitions, and are encouraged to publish their project work in Journals and Conferences. The sufficient opportunities are provided for students to interact with Industry people, to complete different Certification courses and to attend skill development workshops.

The College has a transparent procedure to address the examination related grievances via Student Grievances Redressal Committee. Exam committee follows the well-defined process for internal assessment of students and any examination related grievances are addressed effectively.

Course Outcomes and Program Outcomes are communicated to students and are displayed on the website. Fulfillment of CO's are monitored at various levels through Internal, External, Practical Examinations, Projects and Assignments submitted by the students. The average pass percentage of outgoing students is 88.83% during the last five years.

Research, Innovations and Extension

The Research committee of the college is encouraged to students & teachers to incorporate research culture and data analysis in their project reports and class assignments. They are also encouraged to write joint research with faculty members. Every year 5 teachers of the Research committee are engaged actively in research work.

Students are motivated to do live projects. The College provides partial financial help to teachers to publish and present Research Projects.

The College has organized one International Conference, four National Level Conferences and two National level FDPs on Research Methodology. The College library has an e-zone and Incubation Centre. . The College has organized workshops on IPR and Entrepreneurship, 70 research papers are published by the college teachers and students. Conferences are for imparting knowledge on Research Methodology, Entrepreneurship and IPR.

For extension activities, the college deutes program officers of NSS and DLLE. Through DLLE and NSS the students are encouraged to undertake community-oriented activities like Aids awareness, Environmental awareness, Social work Health and Hygiene awareness, etc. The NSS and DLLE, the unit of the college, are active to perform the civic responsibilities.

The College has adopted a village 'Dahivali', in which various programs and welfare activities are undertaken such as Eye Checkup camp for two days, health checkup camp, cleanliness, awareness and vaccination drive. It also has initiated a Skill Development workshop to empower the deprived women. College has organized 39 extension and outreach activities in the last five years in which 43% of the students participated. College has 16 MoU's & Collaborations for activities, workshops and certification courses.

Infrastructure and Learning Resources

The college has a ground plus two storeys building and two minutes away from the Thakurli railway station. It has classrooms with good ventilation, a computer lab, a library cum reading room, a gym and a canteen. The Development and Augmentation of infrastructure is an ongoing process keeping in view the needs for the up-gradation and addition in consonance with the changes and needs of the system.

The college has Air-conditioned Conference Hall, WI-FI Campus, Canteen and Common rooms for girls, Safe drinking water facilities on each floor, Neat & Clean wash rooms & generator is available for power backup. The College has a multipurpose hall on the ground floor where various workshops, seminars, weekly Yoga sessions and cultural programs are conducted. The Building Terrace is used by the students for the practice of cultural events to be performed at Annual. The campus including the computer lab, library and office is under CCTV surveillance.

E-granthalaya library management software is used for library automation. It was installed at an IP address 192.168.1.224 in August 2017. The current version is 3.0/rev. 31-2017. It has been developed by the Library & Information Technology, Ministry of Communication & Information Technology and Government of India.

The college has WI-FI Campus and Wi-Fi facility is available at Computer Lab, Conference Hall and Library cum Reading Room. We have 72 computers, 2 laptops and 2 projectors. There is one Computer lab with 40 computers with internet facility, printers and software. Dedicated Fiber Lease-line of 51 Mbps bandwidth with Wi-Fi networking caters to all the computers in the lab and other departments, teachers and students of the college.

Student Support and Progression

The College offers Scholarships, Freeships, fees Concessions and installments to the needy students. 14.36% of the students have been benefited by the Scholarship offered by the Government Agencies.

It offers guidance to the students for competitive examinations. Career counseling is also offered. College conducts various courses and programs for the skill enhancement of the students. It has transparent procedures for redressal of students' grievances including sexual harassment and ragging cases. Preventive measures are taken in this regard and as a result very few incidences are noticed. Around 16.83% of the outgoing students are placed through college initiatives and students are opting for higher studies.

College motivates students to take active part in interclass and intercollegiate sports, cultural events and social work activities

One student secured 5th place at National Level Junior/Master/ Divyang Body Building Championship and 1st place at state level Junior/Master/ Divyang Body Building Championship 2018, he was also awarded as Jr. Maharashtra Shree and Mumbai shree at state level. 1 student won in All India Inter-University Best Physique (Men) Tournament at the University of Calicut, Kerala. 8 students won at university level in various competitions. One student has received the Mr. University Consolation Award at the Jackpot event at the Inter-Collegiate/College / Department Cultural Youth Festival organized by the University of Mumbai. Alumni participate in various events organized in the college.

Governance, Leadership and Management

The college employs participative and decentralized management techniques. At several levels, there are delegations of powers and duties. The faculty of the college is a passionate group. 11 Statutory and 20 Non-statutory committees are established at the beginning of the academic year to ensure that academic and extracurricular activities run smoothly. The college has established an Internal Quality Assurance Cell (IQAC) to plan, carry out, and establish benchmarks in several areas. The IQAC analyses the areas for improvement, makes various recommendations, and evaluates the advancement made in the relevant areas.

E-governance is used in Administration, Examination, Students Admissions & student services. For the benefit of the teaching, Non-teaching and support staff, welfare measures like medical leave, maternity leave, personal loans etc., have been put in place. Staff picnics have been organized. Total 61.61% teachers provided financial support for attending conferences and workshops. Total 85.38% teaching and non-teaching staff participated in Faculty development Programmes. College employees can implement efficient measures through the performance appraisal system. To uphold accountability and openness Concurrent Internal and External audits are performed. 1 International and 4 National level conferences successfully organized by the college. Various seminars, and workshops have all been organized by the college. The IQAC of the college has taken initiatives in preparation of the perspective plan. The IQAC team supervises the execution of the college perspective plan, which provides guidelines. The academic and administrative teams are supported by the IQAC through planning, monitoring, and reviewing the progress. The IQAC reviews the outcomes, quality policy implementation, and feedback mechanisms to offer recommendations for achieving academic excellence.

Institutional Values and Best Practices

The College organizes various curricular & extra-curricular activities for the overall development of the students. It has a well defined code of conduct for Students and Teachers. The students coming from different backgrounds are helped in various ways to cope up and adjust themselves with the College life and have friends of diverse culture and economic range.

Best Practices:

1. BHISHMA – Best warrior with immense talent

Bhishma is considered the best warrior with immense talent in every aspect. Thus encouraging our students to become one. “All work and no play make jack a dull boy” goes the famous saying which is observed in BHISHMA. It works with the main belief that with some care and extra effort, it is possible to provide interesting, meaningful and constructive learning opportunities not just academics but in all spheres of life to the students. This will help them to be self-reliant and acquire knowledge to equip them with the skills and not to lose hope but stand tall in times of adverse scenarios. It makes us believe that the educational curriculum and methodology should never be imposed on the students. It must be developed through various practical activities for their overall development.

2. UMMEED – Action for a change

The vision of our college instills among its students the commitment to create an atmosphere of community

service with instruction, participation, learning and community development. The In-charge Principal of the college motivates the same and adds to the students' realisation of the responsibility and enables them to empathize with others and to develop a holistic life perspective among the students by making them study culture, traditions, habits, lifestyles, resource utilization, wastages and its management, social problems, public administration system and the roles and responsibilities of different persons across different social systems.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MATRUSHRI KASHIBEN MOTILAL PATEL SR COLLEGE OF COMMERCE SCIENCE
Address	Padmakar Colony, Near Thakurli Station, Thakurli East
City	Thakurli Thane
State	Maharashtra
Pin	421201
Website	www.mkmpatel.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Madhuri Mangesh Nandanwar	0251-2800413	8291945846	-	kmpcollege@yahoo.in
IQAC / CIQA coordinator	Kalpana Mangesh Jadhav	0251-9867197156	9867197156	-	mkmpkalpana@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	Yes MINORITY CERTIFICATE KMP COLLEGE.pdf
If Yes, Specify minority status	
Religious	
Linguistic	Gujrati
Any Other	

Establishment Details				
State	University name	Document		
Maharashtra	University of Mumbai	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC				
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Padmakar Colony, Near Thakurli Station, Thakurli East	Semi-urban	0.197432	797.738

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	HSC	English	60	6
UG	BCom,Commerce	36	0		60	39
UG	BCom,Commerce	36	0		240	169
UG	BSc,Science	36	0		60	19
UG	BMS,Management	36	0		60	35

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				0				22			
Recruited	0	1	0	1	0	0	0	0	7	15	0	22
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	6	7	0	13
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	3	0	5
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	12	0	17
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	1		0		1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	462	7	0	0	469
	Female	384	0	0	0	384
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	19	29	32	30
	Female	39	26	23	24
	Others	0	0	0	0
ST	Male	6	2	2	1
	Female	4	1	0	1
	Others	0	0	0	0
OBC	Male	36	38	63	55
	Female	34	38	63	34
	Others	0	0	0	0
General	Male	315	368	381	373
	Female	320	287	339	330
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		773	789	903	848

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	For providing holistic academic growth of students, the curriculum provides a choice based credit system. Apart from academics, due measures are taken to inculcate multidisciplinary or interdisciplinary
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	<p>culture among students. They are encouraged to formulate teams from different disciplines while participating in various technical as well as nontechnical events.</p>
2. Academic bank of credits (ABC):	<p>We are in the process of developing a system for ABC in our institute.</p>
3. Skill development:	<p>Institute is conducting the skill development courses. These courses impart knowledge of technical hard skills as well as soft skills. Students' associations of the institute provide a platform for co-curricular and extracurricular activities. Hands-on training sessions are conducted for all-round development of the students.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>For promoting the Indian languages, students are encouraged to participate in various art and cultural activities. Departmental clubs arrange training sessions on creative arts and culture, literary activity on a regular basis. As a result, students participate in art and cultural activities. Annual social gathering is organized to inculcate linguistic skills and performing arts, which ultimately leads to enhancement in Indian cultural values.</p>
5. Focus on Outcome based education (OBE):	<p>The Institution has adopted outcome based education in all respects with clearly stated program outcome (PO) and course outcomes (CO). All courses are framed by giving due consideration to cognitive ability. In addition to domain specific skills, the learning outcomes ensure ethics, social responsiveness as well as entrepreneurial skills, so as to make the students capable of contributing to environmental, social and economic wellbeing of the society.</p>
6. Distance education/online education:	<p>Infrastructural facilities at the institution are capable of supporting online teaching. The online platforms are extensively being used for engaging classes as well as for conducting workshops and webinars. Institution has adopted a blended mode of teaching that combines online and offline resources. The Lecture Management System is in place. Faculty members attended MOOCs and FDPs to strengthen their hold on the online teaching platforms and have also created academic material (powerpoint presentations, notes and quizzes) required for online teaching and learning. Faculty members uploaded the developed material on varied online platforms like</p>

Google classrooms, YouTube, and wakelet.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
848	903	789	773	747

File Description	Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 55

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
24	19	24	24	21

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
32.95	29.87	55.10	65.81	62.53

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Matrushri Kashiben Motilal Patel Senior College of Commerce & Science regards effective delivery of curriculum as the most fundamental curricular aspect.

- In the beginning of every academic year college prepares Academic Calendar and Departmental Calendars as per university guidelines.**
- Teacher's Induction programs are organized for newly joined staff to make them aware about college policies and work culture.**
- Each teacher is given a specific incharge ship for the year as well as their assigned academic workload**
- Each department prepares their respective time tables**
- Mentors are appointed for each class for academic, co-curricular and extra-curricular activities for respective classes. Mentors have to keep students tracking records for over all development of the student**
- Teachers prepare Semester wise syllabus plans and submit the same to the IQAC**
- Induction programs are organized for the First year students wherein Principal, and Program coordinator address students for code of conduct and various facilities available at Campus.**
- The admin gives information about the scholarships available to the students and how to take benefit of these scholarships**
- Bridge courses of Financial Accounting, Mathematics and Economics are conducted for first year students.**
- Orientation programs are organized for the Final year students wherein Principal, Program coordinator and alumnus guide students on how to prepare for final year examination and time management for the same.**
- The teaching strategies such as Lecture methods, participative learning, cooperative learning, inquiry based learning; experiential learning and field work are adopted by the teachers.**

- For effective delivery in the classroom, ICT, Wi-Fi facilities and necessary assistance is made available for teachers and students
- The teaching methodologies include both, conventional - chalk and talk methodology and ICT technology.
- Each mentor maintains Daily Muster to keep track records of topics taught and other academic activities conducted in the assigned class. The teaching in the classes is regularly monitored by respective Program coordinator.
- The proper proxy arrangements are made, and teachers' leave records are kept.
- Remedial Coaching is given for the academically weaker students section
- Continuous Assessment is done through class tests, presentations, assignments, tutorials and term end examinations.
- The term-wise schedules for examinations of both theory and practical courses are prepared by the College Examination Committee.
- College is allotted to be a Micro Centre by the Parent University for the purpose of the Centralized Assessment Program (CAP) that helps in the online assessment of final year students' answer sheets. The College computer laboratory is dedicated to CAP during the assessment period.
- E-resources are made available to the teachers as well as students in Library e-zone.
- Industrial Visits and field trips are organized as part of experiential learning.
- Interactive sessions like Group Discussions, PowerPoint Presentations, Debate, case studies presentation, discussion on SWOT analysis is encouraged.
- Feedback on Curriculum is called from students, teachers and alumni.

In this way, the IQAC monitors effective curriculum delivery at various stages. The plan of actions for each activity is carefully drafted, executed, which is also monitored at different levels and records are maintained for continuous improvement and better change.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**Response:** 4

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**Response:** 23.62

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
49	164	243	252	251

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum****Response:**

Response:

One of the core values of the college is 'Social Responsibility and Ethics'. The college tries to practice this value in every operation. The objective of this program is to sensitize students about human rights, values, professional ethics & cross-cutting issues related to gender.

Gender Equality:

- Gender sensitization is an important component included in various courses offered under different programs.
- Encouraging active participation of both the genders in various college activities like workshops, seminar, conferences, competitions, sports and academics
- Students are also sensitized towards gender equality, and taught various methods and strategies to attain women empowerment by conducting self-defense workshop

Professional Ethics:

- Professional ethics are integrated in different courses of different programs.
- Students who take these courses become more aware of the numerous ethical standards they should uphold in the workplace
- The college has a code of conduct for both teachers and students
- Formal attire is made compulsory for Professional Programs

Human Values:

- Sensitization of students to various societal challenges is among the major duties of the educational system
- In order to spread awareness of the human values among the students, the college also plans a variety of events through various committees and clubs
- Various group activities like presentations, reviews, group debates, etc. are given to the students to promote social cohesion and communal harmony

Environment and Sustainability:

- The campus is blessed with various trees, which make it rich in biodiversity
- The course is aimed at creating awareness among students about the environment, governance and its sustainability
- The Eco Club of the college organizes various activities like Walkathon, Cyclothon to prevent Air

pollution and spreading awareness among students and the larger community about threats to our environment and the need to promote sustainability through these activities

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 70.05

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 594

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 64.88

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
300	360	250	387	260

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
480	480	480	480	480

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 28.32

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
47	66	41	72	43

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
190	190	190	190	190

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio**2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)****Response:** 35.33**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

College believes in the use of student-centered methods to increase student involvement as part of experiential and participatory learning so that students actively participate in the learning process, for overall enhancement of their learning skills.

1. Experiential Learning:

- **Industrial Visits:** College plans and organizes industrial visits for students to provide exposure to industrial work culture.
- **Field Visit:** Course teacher plans and organizes the field visit to gain practical knowledge of the

course.

2. Participative Learning:

- **Teamwork:** The college organizes various activities to promote the spirit of Teamwork. Swatchh Bharat Abhiyan and Health awareness camp to help them to learn the Art of living in a team for Social and community welfare.
- **Debates:** Debates are followed in many of the subjects where students are required to come with different opinions, thought processes thus the learning process gets justified in the argue-mental way of learning.
- **Project work:** Students are assigned individual and group projects and are asked to present it in the class. It builds presentation skills, team spirit and communication skills among students.
- **Home assignment:** Students are given home assignments on the topics taught. This improves their learning skills and understanding of the subject.
- **PPT Presentation:** Students are asked to prepare Power Point Presentation related with the objective of enhancing the presentation and communication skills

3. Problem solving Methodology:

- **Case studies:** Case study method is adopted in the teaching learning process to make the students have logical thinking and practical knowledge to develop problem solving ability.
- **Discussion:** College follows the discussion methods in many of the subjects as it makes the students think widely and participate in coming up with the opinions & suggestions to check their current knowledge. Discussions are held basically in soft skills, managerial communications, AVISHKAR Research Convention Program etc.
- **Research Activities:** Research activities are conducted under the guidance of senior faculty where the students of different semesters get knowledge about emerging areas and help them to promote in Research aptitude.

Each class has an official WhatsApp group where students can communicate with teachers about their concerns in order to keep them informed. For slow learners, the Remedial Methodology is used, and for advanced learners, the Scholar Tracking Method is used.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
24	19	24	24	21

File Description

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

Document

[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 18.75

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	4	4	4	2

File Description

List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.

Document

[View Document](#)

Institution data in the prescribed format

[View Document](#)

Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities

[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Institute strictly adheres to the university's norms and guidelines for internal and semester end examinations. The institute establishes an Examination Committee to ensure the smooth administration of examinations and evaluations. .

Internal Examination:

As per the framework provided by Mumbai University, 75 marks are allotted for external evaluation and 25 marks are reserved for internal evaluation at the UG level, which is further subdivided into 20 marks for test and 5 marks for attendance and overall performance in class. The working of internal committee is as follows:

- Meeting is scheduled with the examination committee members to finalize the commencement dates of the internal examination.
- Notice and time table are displayed on the notice board 15 days prior.
- Students are informed regarding the method of examination and paper pattern during lectures.
- Periodic assignments are collected.
- Projects are allotted for subjects like Foundation Course.
- Tutorials are conducted for subjects like Business Communication and Mathematics.

External Examination:

Semester I to IV external examination assessment at the UG level is conducted by the College, in accordance with the rules and regulations framed by the University of Mumbai.

- Notice and time tables are displayed on the notice board 15 days prior.
- Notice is circulated to faculty to set question papers with confidentiality and safety.
- Exam room facilitated with computer systems, Xerox machines and CCTV cameras to ensure transparency in reprography of question papers.
- CAP Facility provided for faculty to assess answer sheets, students and external members not allowed entry inside the CAP room.

During the pandemic, internal examinations were conducted online; the examination was supervised by the concerned subject-teacher, and internal as well as external examination committee members supervised the

overall smooth conduct of the examination.

Grievance Redressal System:

A Grievance Redressal Committee consists of college department heads and senior faculty members. The Examination Committee meets on a regular basis to address student complaints about the SGRC evaluation in a fair and timely manner.

- Students are informed through notice, to apply for grievances within 10 days from the date of result declaration.
- Students fill prescribed forms and pay stipulated fees for each subject.
- Revaluation of answer sheets is carried out by experienced external evaluators who are appointed by the College.
- The final result is displayed on the notice board within 30 days from the date of application.
- Students are allowed to drop their examination related grievances in the suggestion box placed in the College.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The University frames the curriculum which appropriately incorporates Program Outcomes (POs) and Course Outcomes (COs) for all programs. The COs, POs are helpful in developing the framework of teaching and learning. It facilitates a clear understanding about the course expectations and also supports the process of learning.

- The College website clearly states the Program Outcomes and Course outcomes.
- POs and COs of all the courses are available in the concerned departments for the teachers and the students knowledge also.
- Induction program is organized to welcome first year students in which the Principal, Coordinators and teachers make students aware about the importance of education and expected outcomes.

- In the initial lectures itself the teachers explain the POs and COs to the students.
- Further students are motivated by giving examples of successful alumni.

File Description	Document
Upload Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

Attainment of POs and Cos:

- Continuous Internal Assessments of students are done through Case Study, Class Test and Field Visit. Small Group Project & Internal Viva, Scrapbook, Group Discussion, Role Play, Story Telling, Individual Presentation, Quiz and Newspaper reading etc are also conducted.
- Teachers arrange supplementary attainment such as Written Assignment, Remedial etc. if the attainment is less than desired.
- The teachers are also encouraged to attend FDP and seminars to keep pace with changing trends in teaching methodology.
- Career Oriented Add on Courses are offered for students.
- Feedback collected from the existing and passed out students serves as a genuine opinion for attainment of desired outcome from the course.
- Attainment of course at UG level is assessed in a span of six semesters.
- Result analysis and passing percentage reveals the attainment levels.

File Description	Document
Upload Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 88.83

2.6.3.1 Number of final year students who passed the university examination year wise during the

last five years

2021-22	2020-21	2019-20	2018-19	2017-18
241	297	212	116	232

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
245	310	214	162	305

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.00	0.00	0.00	0.00	0.00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college formed a research committee with the intention of motivating and supporting faculty members and students to pursue research-related careers in order to further their academic and professional development. For this various reference books, magazines, journals and e-resources are made available in the College Library for easy access to the students as well as faculty members. Library e-zone is also made available for the students.

Initiatives for creation and transfer of knowledge:

Nirman (The incubation platform): The research committee has established “Nirman”- The Incubation Platform for following objectives:

- To inculcate the interest in research and innovation
- To motivate students to bring across new research ideas
- To make an awareness about the importance of research and innovation in education

In order to achieve the aforementioned objectives, students are given the opportunity to work on live projects and innovations in their areas of interest. The following college activities show how well Nirman's objectives were achieved:

Research conferences:

- The College has organised one International Conference and four national level conferences for the enhancement of knowledge amongst the researchers, faculty members, academicians, industrialists and students.
- Teachers encourage students to do group research projects and write jointly to interest students in publishing their research

Avishkar Research Convention:

Our college students had participated in the Avishkar research convention. Following are the few research projects won at zonal level in the competition conducted by University of Mumbai:

- Tic, Tac-Toe in Python for Visually Impaired and Blind People
- Spitting Avoider
- Imperative Internship- A Successful Path to Elongate Employability etc.,

CiiA:

CiiA is a Platform to facilitate the Innovation Creators and the Innovation promoters to come together to explore their potential & utility.

- Our student's invention, "A Sensor Based Dustbin," grabbed second position in this competition. Student inventors and the college were honoured with winning trophies and a cheque for Rs. 20,000.

Thus college makes continued efforts to motivate and guide students for innovation and writing research papers. Also, the college is attempting to implement legal guidelines for fair research procedures, intellectual property rights, cyber laws, and ethical research practises.

File Description	Document
Upload Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 29

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	5	5	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.15

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	2	2	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.27

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
16	2	5	11	36

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The College encourages students to take part in a variety of socially conscious activities in an effort to promote their overall development. In this way, extension activities engage the community by putting on a variety of events that promote environment health, and wellness awareness. To enhance the awareness among students, the college always conducts various activities under the extension programme.

The various activities under the extensions programme are as follows:

Activities related to Cleanliness and environment conservation:

- Swachh Bharat mission
- Plastic-free society
- Tree plantation
- Cotton bag distribution
- Paper bag distribution to local vendors

Activities conducted to Sensitizing towards Social Concerns:

- Visit to orphanage
- Visit to old age home

- Visit to the school for specially abled children
- Mask Distribution during pandemic
- Raksha Bandhan Celebration
- Election enrolment (voter registration)
- Donation
 1. Food donation for flood relief
 2. Cloth donation
- Workshop/ webinars on gender sensitization
- Road safety and traffic awareness
- NSS Camp

Activities associated with knowledge and literacy:

- Book donation

Activities associated with health and wellness:

- Vaccination drive
- Dental Check-up
- Eye check-up
- Yoga session
- Blood Donation Camp

File Description	Document
Upload Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government

recognised bodies**Response:**

An extension activity is an activity that extends the learning of the lesson. Extension activities can be done in small groups or by a single student. These extension activities are leveled to fit the student.

- **Voter Registration Programme:** College received Certificate & Trophy from Kalyan Dombivali Municipal Corporation.
- **Vaccination Under Yuva Swastha Mission :** For 15-18 Year Age: College received letter from Patkar Health Post, KDMC, Kalyan.
- **NSS Camp Dahiwali:** College received the Appreciation Letter from Gram Panchayat of Dahiwali
- **Consolation prize in DLLE:** Udaan:The flight of Extension 2019-20
- **Appreciation Letter for Sanitation & hygiene,** waste management, water management, energy conservation and greenery post COVID-19
- **Appreciation Letter for Tree plantation** at village Goveli, Tal:kalyan

File Description	Document
Upload Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 39

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	6	9	9	3

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 16

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college has the necessary infrastructure and assistance resources to meet the various needs of both students and employees. The college building, which is 798.38 square meters in size and has a ground plus two stories, is located within two minutes on foot from the Thakurli railway station.

It has classrooms with good ventilation, a computer lab, a library, a gym, a multipurpose room, and a canteen. Moreover, the college features a general office, Principal room, and staff rooms. Additionally, it features an examination room, NSS Room, and Incubation Center. Enough restrooms and common areas for girls are made available for girls.

Computer Lab:

- Computer desktops with UPS
- Internet connection facility
- Wi-Fi facility
- Projector
- Air-conditioner

Library:

- Books and Reference Books
- Journals
- Magazines
- News Papers
- E-zone

- CDs and Maps

Gym:

- Treadmill Cardio
- Recumbent Cycle
- Four station multi gum
- Flat Bench
- Dumbbells and Plate
- Chest press
- Leg press
- twister
- Carrom
- Chess
- Badminton
- Box cricket

CCTV cameras: The campus including the laboratories, library and office is under electronic surveillance.

Staff room: Well-furnished staff room on ground floor with all necessary facilities such as computer systems with internet connection, tables, chairs, lockers, Air-conditioner, Wi-Fi facility etc

Canteen: The College has a spacious cafeteria with proper seating arrangement.

Multipurpose hall: The College has a multipurpose hall on the ground floor where various workshops, seminars, weekly Yoga sessions and cultural programs are conducted.

Classrooms: The class rooms are equipped with lights, fans and are well ventilated.

Fire Fighting System: In the college fire extinguishers are also installed at different locations to fight localized outbreak of fire. They are regularly serviced and refilled.

Drinking Water: Coolers attached with aqua guards are installed on the top floor for clean and safe drinking water for students.

Restrooms: The College has well maintained washrooms for girls as well as for boys located at the staircase landing of each floor.

College Building Terrace: The Building Terrace is used by the students for the practice of cultural events to be performed at Annual Social.

File Description	Document
Upload Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 25.12

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
5.84	3.00	9.74	27.82	15.47

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

E-granthalaya library management software is used for library automation. It was installed at an IP address 192.168.1.224 in August 2017. The current version is 3.0/rev. 31-2017. It has been developed by

the Library & Information Technology, Ministry of Communication & Information Technology and Government of India. It has complete and integrated bibliographic software. It covers following modules:-

- **Administration**
- **Book acquisition:** It can help to carry out ordering, receipt, reminders, accessioning, bill processing, etc. in the library
- **Cataloging:** useful for cataloging books, reports, manuals, etc. indicates language, physical format, acquisition mode, binding type, accompanying material, section, location of books.
- **Circulation:** It can indicate how many times each book was borrowed, calculation of fine. It can indicate the top user.
- **Serials:** software manages the functions related to journal subscriptions, receiving, reminders, bill processing, etc.
- **Articles indexing:** very useful for indexing special issues and articles in journals, conference proceedings. Possible to upload and view full text of articles.
- It helps to do classification of books.
- It helps in simple and advanced search of title, author, editor, translator, publisher, key words, classification nos., accession nos. etc.
- It can manage newspaper clippings
- Software having Unicode facility.
- It can also provide webopac.
- E-Granthalaya software supports the barcode system. It can be used to carry out stock verification of documents/ books available in the library.

WebOPAC provides access to a complete backend database for searching, which includes options from all simple searches to an advanced search. It is especially useful for faculty and students. OPAC gives web-based access to books, journals, etc. to make your library's database available on the LAN or intranet and internet.

The college has a library. There is an open Access Catalog for students and faculty. A visitor's book is maintained for the students and staff. New arrivals books and journals are displayed regularly. CCTV cameras are installed in the library for strict surveillance.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

The college has an Air conditioned ICT Computer Lab, Conference Hall, Library cum Reading Room with e-zone, WIFI Campus. We have 72 computers, 2 laptops and 2 projectors

- There is one Computer lab with 40 computers with internet facility, printers and software.
- Dedicated Fibre Lease-line of 51 MBPS bandwidth with Wi-Fi networking caters to all the computers in the lab and departments to the teachers and students of the college.
- To assist the comprehension and learning process in teaching methodology, effective modern ICT resources are used as computer - aided teaching materials for the dissemination of knowledge and teaching in the classes.
- The students are also encouraged to use these devices while making their presentations.
- ICT devices like computer, internet and projectors are also made available to Faculty members and students.
- UPS and Generator have been providing electricity at various locations as per the requirements. For uninterrupted supply of electricity the college has one generator.
- In addition to this, two Laptops are provided to the teachers for multiple uses of teaching methods, research and it is also used for developing various innovative ideas at the Incubation center.
- The College multipurpose hall is equipped with LCD projector, internet connectivity and necessary ICT facilities.
- Dedicated computers are allocated for the conduct of College and University level Examinations.
- Latest version of Computer, Printer, Reprographic Machine, along with the necessary software is made available.
- College is also a micro center of the University of Mumbai for online assessment for final year University level examinations under Centralized Assessment Program (CAP).
- College has an on duty campus IT Technician who is available during working hours for necessary repairs and maintenance.

File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 16

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 53

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

Response: 100

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
32.95	29.87	55.10	65.81	62.53

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 14.36

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
187	90	103	106	97

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 28.62

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
66	211	561	225	99

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 16.83

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
40	23	52	52	41

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
245	310	214	162	305

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.1

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 14

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	5	3	4

File Description	Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 325

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
219	273	594	405	134

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has an Alumni Association for building strong bonds between alumni and present students. The alumni always give support to the students through interaction, guidance, and assistance in placement. The mission of our Alumni Association is to foster a mutually beneficial relationship between the college and its alumni.

College invites Alumni students as guest lecturers to guide the current students on some contemporary technological developments and career focus and guidance. College also invites Alumni students for judging the intra as well as inter collegiate events. Alumni meets are arranged. Alumni contributes to the following activities:

1. Book Donation: Contribution by donating Books.
2. Alumni Interaction: Alumni are invited as resource persons at various events, guest lectures, and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in the corporate world, application of knowledge and corporate working culture.
3. Placement & Career Guidance Assistance: Alumni working in organizations at various capacities. They keep the faculties and the placement officer abreast of the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.
4. Campus recruiters: Alumni come to campus as recruiters for their companies.
5. Entrepreneurship Awareness: Some of our Alumni have established start-ups in different sectors, many of them are first-generation entrepreneurs. They decided to become entrepreneurs during their academic span. Through their journey as an entrepreneur, they learned various skills & knowledge which they share and enlighten students as success stories and challenges faced.
6. Alumni Meet: We at KMP have a tradition of inviting alumni for the Annual Alumni Meet. In this meet,

the alumni get a chance to reconnect with their Alma mater and old friends. This is the best platform for networking and sharing new trends and current happenings in the corporate world. These inputs are helpful to academicians for moulding aspiring students.

7. Institute Social Responsibility: Our Alumni are engaged in conducting social activities for the welfare of society through NSS and DLLE units.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

Vision:

To foster, educate, and include students from all backgrounds in learning and engagement in academic and extracurricular pursuits in order to alter oneself and society.

Mission:

Our mission is to focus on transforming students in a responsible and aware citizen for the society. We work to bring a sense of discipline, to encourage and build employable professionals.

Decentralisation and participative management are practiced in the college. There is delegation of authorities and responsibilities at various levels.

The head of the college is Principal who is assisted by the Head of Departments for various activities and programs. The college has an enthusiastic team of teaching staff. Class mentors are appointed to facilitate the needs of the assigned class who would be responsible for execution of academic activities and motivate the students to participate in various curricular activities.

Various committees are formed in the beginning of the academic year for the smooth functioning of academic and curricular activities. These committees are headed by teaching staff who have interest and have knowledge in the respective area. The team members are assigned different task which will be implemented with great enthusiasm and zeal.

Case Study: Library

The College has a library which is built in Block No. 105. It has many books, reference books, magazines, journals, research books, research projects and so on. The librarian is the one who caters to the needs of the students in issuing books. The library provides a conducive peaceful environment for reading. It's a place that helps the students to focus and study. All the students belonging to different backgrounds have access to the library for issues of books, reading, studying, research work and participating in different activities.

Participatory and decentralised management is effectively applied in the library. It can be seen in the following activities of the library:

- A Librarian is appointed.
- Role and responsibilities of a librarian are assigned.

- Librarian formed a library committee.
- The committee had organised furniture for books storage, location of computer, reading room facilities etc.
- The library is automated by using E-Grantalaya software.
- Open Access Catalogue for students and faculty.
- All the students are issued library cards.
- Visitor’s book is maintained.
- Availability of various books for reference.
- Availability of journals, magazines, previous project reports.
- Orientation day is held for First Year students.
- Librarian’s day was celebrated on 12th August.
- Vachan Prerna Divas was celebrated on 15th October.
- Hindi Bhasha Divas was celebrated.
- First five rankers are given “**Golden Card**” semester wise for issuing one additional book.
- Various celebrations, activities are held in the library.
- Students are motivated to read books through book review competition, poem recitation competition etc.
- Book exhibition is conducted.

File Description	Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

The College has a young and enthusiastic team of Teaching and Support staff headed by the dynamic Principal. Support Staff is headed by Office Superintendent whereas Library Staff is headed by the Librarian. The Laboratory Staff is headed by the HOD of respective departments.

The College Development Committee (CDC) is constituted as per the Maharashtra University Act, 2016 which consists of 13 members for 2021-22 as listed below.

SR.NO.	NAME	DESIGNATION
1.	Shri. Kishor Malshi Chheda	Chairperson of Management
2.	Shri. Jayantilal Visanji Dedhia	Secretary Of Management
3.	Shri Chandrakant Papatlal Pasad	Management Member
4.	Mr. Rupesh Sudhakar Patil	Head Of Department
5.	Mrs. Trupti Meeten Shah	Teacher
6.	Mrs. Kalpana Mangesh Jadhav	Teacher
7.	Mrs. Sheetal Milan Patel	Non-Teaching Employee
8.	Shri. Ramnik Ravji Dedhia	Social Service Field / Committee Member
9.	Shri. Pradeep Virji Gor	Education Field / Committee Member
10.	Mrs. Rohini Rupesh Patil	IQAC Coordinator
11.	Mr. Dheerendra Lalbahadur Rai	Student Council Member
12.	Mr. Dharmendra Hajarilal Rajbhar	Student Council Member
13.	Mrs. Madhuri Mangesh Nandanwar	Vice-Principal

For day to day functioning of the College, various committees are formed including the Exam Committee, Admission Committee, Unfair Means Committee, NSS Committee, Women Development Committee, Anti Ragging Committee, Library Committee, Grievances Redressal Cell, Career Guidance & Placement Cell, Gymkhana Committee, Alumni Association etc. These committees include members from teaching, non-teaching staff and students to ensure overall development of the institution.

Appointment and Service Rules

College follows Service Rules for teaching and non-teaching staff as prepared by University Grants Commission (UGC) and The Maharashtra Civil Service Rules.

College follows Recruitment and Promotion Policies for teaching staff as per the guidelines framed by University Grants Commission (UGC), University of Mumbai and Government of Maharashtra through Director of Higher Education (DHE). The advertisement for teachers' posts is published in the leading newspapers and the interviews are held by a selection committee.

Perspective plan

- To renovate the canteen with proper seating arrangement
- To renovate the library with adequate resources
- To establish registered alumni association

- To get 2(f) and 12(b) recognition
- Two-floor extension to be done for more rooms to facilitate effective and smooth conduction of different activities of the institute

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The college is committed to giving its employees a warm, safe, and supportive work environment, as well as the help they need to advance both personally and professionally. In this area the college have implemented several welfare measures for both teaching and nonteaching staff:

Welfare Measures for Teaching Staff & Non-teaching:

- Financial support is provided to attend workshops, seminars and conferences
- Study leave is granted for Higher Education
- Faculty Development Programs and Trainings are arranged periodically
- Reimbursement of the Fees along with TA is granted for attending Research Conclaves
- Financial increment is granted for qualifying NET/SET/ PhD or upgrading their education
- College library is equipped with the books of NET/SET examination
- Computer Lab Facility
- Leave is granted to participate and present papers in conferences
- Celebration of important festivals
- First Aid Facility
- Grievance Redressal Cell
- Women development Committee for Prevention of Sexual Harassment
- Parking Facility
- Internet and wifi
- Arrangements of picnic
- Providing loans to staff
- Call on doctor facility

Annual Appraisal System:

Appraising and appreciating the contribution of teaching and non-teaching staff throughout the year is an important activity that the college carries out. Performance appraisal not only highlights the efforts undertaken by the teachers, but also provides room for further growth and development in the future. Based on the appraisal, suitable suggestions are given to the staff to empower them and motivate them to excel professionally. In this regards, the college has a structured performance appraisal system in place for teaching and nonteaching staff

The evaluation is done under the following heads:

- Self-Appraisal Form (Annual)

- Student Feedback Form (administered twice a year semester-wise)
- Principal and coordinator’s Assessment

Appraisal of the teaching staff is done on the following parameters:

- Strategies and methodologies used to deliver the curriculum effectively
- Involvement and contribution in various committees
- Research contribution
- Participation in seminars, conferences and workshops.
- Team working and supervisory skills

Non-teaching staff: Appraisal is done on the parameter of participation and completion of administrative work.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 61.61

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	2	10	19	20

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 85.38

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	21	51	5	1

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	12	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The College maintains & follows a well-planned process for the mobilization of funds and resources. The process involves various committees of the college as well as the Department Heads and Accounts office. The college has designed some specific rules for fund usage and resource utilization.

Mobilization of Funds: Funds are mobilized from the following sources :

- 1.NSS Grants for activities
- 2.Fees from Students
- 3.CA examination
- 4.Participation fees from Conferences.

Utilization of Funds:

- 1.Micro level expenses authorized to the principal
- 2.The Major expenses sanctioned by the management
- 3.Salary expenses
- 4.Library expenses
- 5.Stationery and other office utilities
- 6.AMC for Computers, CCTV cameras and Electrical items etc.
- 7.Breakdown maintenance of all the facilities at Campus.

The idle funds are parked in the Fixed Deposits which fetches interest and generates additional revenue.

Audits are conducted at the end of each financial year. The auditor visits the college trust office at regular intervals. The financial transactions are accounted for in Tally ERP 9 by the college. Audit is conducted in accordance with the Auditing Standard generally accepted in India.

Internal Audit:

The Internal Audit is conducted on Concurrent basis by specially appointed full time staff Ms. Priyanka

Chaurasiya. She is responsible for daily checks of all the financial transactions. The financial policies and limits of spending are pre-defined. This does not allow any malpractices. Deviations are brought to the knowledge of Principal & management by daily reports.

External Audit:

The parent institution Shri Dombivli Mitra Mandal conducts External Audit on periodic basis by an Independent Qualified Auditor with the aim to determine whether the accounting records of the college are complete and accurate. The external audit is the responsibility of the parent institution and the auditor is called by themselves only.

The External Auditor reports that:

1. Proper book of accounts are maintained regularly by the college and in accordance with the provision of The Bombay Public Trust Act 1950.
2. Receipts and disbursements are properly and correctly shown in the accounts
3. All books, deeds, accounts, vouchers and other documents are recorded properly.
4. No case of irregular illegal or improper expenditure or failure or omission to recovery Monies or other property belonging to the trust.

Thus the College has always received a positive audit report by the Auditor.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The College had established IQAC on 12th June, 2017 for several quality measures and strategies for improvement and up-gradation of the College at various levels.

Initiatives taken by IQAC are as follows:

1. Planning for Academic Activities and monitoring of these activities throughout the year

2. Organization of Conferences, Seminars, workshops for improvement of academic standards
3. Maintaining records and documents of the each events and programs
4. Encourage staff to register for Ph. D. Programs
5. Automation in Library and administrative areas
6. Promoting ICT enabled teaching and learning
7. Initiating Add-on Certificate courses
8. Motivate students for participation in Projects, Assignments / Internship
9. Provision for Research related activities in the College
10. Initiated Academic/ Gender/ Energy and Environmental Audits
11. Preparation for First Cycle of NAAC accreditation
12. Setting up quality benchmarks

The IQAC has initiated & decided to inculcate research culture in the College. In view of the continuous efforts of the IQAC supported by the Teaching and Support staffs, one International and four national level conferences were successfully organized.

Under the guidance of IQAC, the Research Committee has created a platform for students named “Nirman” where students are provided guidance & motivation for research work, new inventions and for small projects. The efforts of IQAC has shown in CIIA Competition where our college students have won 2nd Rank with winning trophies and Rs. 20000/- prize money.

In this way, the IQAC has made significant value additions in the teaching and learning process of the college investing efforts in a systematic and planned manner for continuous improvement for better change.

The IQAC reviews its teaching learning process & learning outcomes periodically. As per the course design, College arranges term wise activities. The teachers ensure syllabus completion in a particular academic year as per plan. The IQAC, with the help of different committees plan for the activities as listed below:

1. Annual academic calendar
2. Term wise teaching Workload
3. Departmental Time table
4. Internal & External Examination schedule

5. Seminar / workshop schedule

6. Schedule for Annual sports and extracurricular activities

7. Teaching plans are prepared for a term. These get verified at different stages in accordance with the syllabus.

The teaching – learning process is facilitated through qualified, trained and experienced teachers. Apart from class-room teaching, students are encouraged to use library and internet facilities. The teaching staff records their daily instructions delivered, practical's and other such activities performed in daily musters. Any short term responsibilities (Extra lecture, duties for seminar) are properly recorded and informed to concerned authorities.

The effectiveness of teaching – learning process is reviewed on a regular basis from:

1. Students feedback
2. Results of internal exam
3. Quality of assignment submitted
4. Final results

The Teaching Learning process is reviewed by coordinators and feedback is communicated. The concerned faculty then plans for improvements which will be monitored on a regular basis for their effectiveness.

File Description	Document
Upload Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2. Academic and Administrative Audit (AAA) and follow-up action taken**
- 3. Collaborative quality initiatives with other institution(s)**
- 4. Participation in NIRF and other recognized rankings**
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The college believes in affirmative action when it comes to equality, inclusion & diversity by providing equal opportunities to its students and staff without any discrimination. The college promotes education that would sensitize the needs of the various sections of society with special emphasis on gender equality and gender sensitivity.

- Students of both genders are given equal opportunities to grow and develop.
- College makes efforts to maintain gender balance among the faculty members also.
- College encourages girls and boys to participate together in academic, cultural, sports & social activities.
- In different extension activities like NSS & DLLE equal chances are given to both the gender to perform well.

Celebrating events and festivals in our college has become an integral part of learning and building a strong cultural belief. Such celebrations bring the students closer to each other's traditions and cultural beliefs and develop respect and understanding for each other's customs and traditions. This also bridging the linguistic and regional barriers amongst different sections of students. The College organizes following national festivals and commemorative days every year.

- Independence Day
- Teachers Day
- International Mathematics Day
- Women's Day
- AIDS awareness day
- Constitution Day
- World Environment Day
- Republic Day
- Birth Anniversary of Mahatma Gandhi,
- Birth Anniversary of Sardar Vallabhbhai Patel
- Birth Anniversary of Dr. APJ Abdul Kalam,
- Birth Anniversary of Swami Vivekanand
- Navratri Celebration
- Traditional Day
- Marathi Bhasha Divas
- Hindi Bhasha Divas

These celebrations contribute immensely to feelings of social cohesion. Many such celebrations focus on cultural or ethnic topics and seek to inform community members of their traditions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college is undertaking various initiatives in the form of celebration of birth anniversaries of eminent personalities, National Festivals, NSS and other such activities to provide for an inclusive environment by bringing students and teachers with diverse backgrounds on a single platform for creating an inclusive environment.

Many of our students come from different backgrounds. The students coming from different backgrounds are offered personal counseling by the teachers and the Principal. This helps them to cope up and adjust themselves with the College life and have friends of diverse culture and economic background.

The initiatives of the College are as follows:

The Intercollegiate Event “UNNATI” is celebrated with the theme of:

- Seven wonders of world
- Make in India
- Celebration of Elegance of Womanhood
- Ten Glorious Years: A journey to Decade
- The Bhagwat Geeta: The Beginning, Middle and End of the Creation

The NSS Unit conducts Skit and Street Play at various areas on the following issues:

- Save Girl Child
- Swachh Bharat Abhiyan
- No Plastic day
- Women Empowerment
- World paper bag Day
- Anti-Ragging awareness

The National festivals of Republic Day and Independence Day are celebrated. Every Republic Day, we hold a rally for various social issues.

- Women Empowerment
- Think before you waste Food
- Say no to Addiction

Our college also tries to preserve linguistic diversity in the society by celebrating the Marathi Bhasha Diwas. Navaratri Pooja is being organised on 9 days of Navratri along with Garba. All of them enjoy the Garba Dance. These occasions reflect communal harmony in the college.

Every year Traditional Day is celebrated with great enthusiasm. It is observed as a celebration of India's diverse culture. It's a day designated for students and staff to come in traditional attire from various states. On this occasion students come to college wearing different attires and perform cultural aspects of different states. This day creates the wonderful picture of Unity in Diversity and historical tradition. These occasions reflect communal harmony in the institution. Thus college strives continuously for preserving the cultural heritage.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Title of the Practice I:

THE BHISHMA

BHISHMA – considered the best warrior with immense talent in every aspect. Thus encouraging our students to become one

2. Objectives of the practice:

- 1. To explore new directions in academic and overall uplifting of students.**
- 2. To analyse meticulously and boost students in aspects they are skilled naturally.**
- 3. To develop problem-solving skills, inquisitive nature and NEVER SAY NO attitude.**
- 4. To make academic and co-curricular go hand in hand to bring delight in minds of students to come and be at college for their own development.**

3. The Context:

- “All work and no play make jack a dull boy” goes the famous saying which is observed in BHISHMA.**
- It works with the main belief that with some care and extra effort, it is possible to provide interesting, meaningful and constructive learning opportunities not just academic but in all spheres of life to the students.**
- This will help them to be self-reliant and acquire knowledge to equip them with the skills and not to lose hope but stand tall in times of adverse scenarios.**
- To implement this, one does not require major structural changes; rather educational and no-curricular reforms can be brought about in the existing set-up itself.**
- It makes us believe that the educational curriculum and methodology should never be imposed on the students. It must be developed through various practical activities for their overall development.**

4. Outcomes:

- It is found that through the practice of Bhishma, the students develop a habit of asking questions. This attitude gets transmitted to other courses as well. This habit develops in students and they tend to ask questions much more freely in their class regarding academics also.**

- Whilst completing graduation in a span of three years students develop a sense of understanding of the best of them and they venture into that part as in getting higher education, taking up jobs and starting their own business.
- We have got a strong group of alumni which proves that these efforts don't go in vain as they show their support by giving back to college by recruiting students into their firm or giving guidance as speakers in seminars or as chief guest for certain events.
- Students post graduating have proven themselves in several areas not just academically but proving themselves as successful entrepreneurs.

1. Title of the Best Practice II:

UMMEED / ACTION FOR A CHANGE

- **United in Action for a Better Community**
- **Connecting Our Communities Through Kindness**
- **Seeing Eyes Helping Hands**

2. Objective:

- **To sensitize the students to the living conditions of the people who are around them,**
- **To help students to realize the stark realities of society.**
- **To bring about an attitudinal change in the students and help them to develop societal consciousness, sensibility, responsibility and accountability.**
- **To make students aware of their inner strength and help them to find new /out of box solutions to social problems.**
- **To make students socially responsible citizens who are sensitive to the needs of the disadvantaged sections.**
- **To help students to initiate developmental activities in the community in coordination with public and government authorities.**

3. The Context:

The vision of our college instils among its students the commitment to create an atmosphere of

community service with instruction, participation, learning and community development. The In-charge Principal of the college motivates the same and adds to the students' realisation of the responsibility and enables them to empathize with others and to develop a holistic life perspective among the students by making them study culture, traditions, habits, lifestyles, resource utilization, wastages and its management, social problems, public administration system and the roles and responsibilities of different persons across different social systems.

Social responsibility

The students & Staff members are regularly reminded about their social responsibilities through following activities;

- Every year, the College arranges a Blood Donation
- Our College arranges visits to the tribal areas
- The College has adopted a village Dahivali located near Murbad in Thane. The College aims to make positive alterations to the educational and social aspects of the villagers'
- Our students regularly visit both old age homes and orphanages. We donate cash, clothing and food to care homes for the elderly and orphaned children. This will enhance our students' sense of value towards society.
- The College arranges a visit to an old age homes and orphanages
- Students have voluntarily donated money and kind to bring happiness and uplift the elderly
- Students have voluntarily donated books in order to expand the literacy net within the elderly.

4. Outcome:

- Students' positive report of engagement in the community.
- Greater interpersonal development, particularly the ability to work well with others, and build leadership and communication skills.
- Improved social responsibility and citizenship skills.
- Greater involvement in community service after graduation.
- Builds relationships and social connect and exposes students to diversity and multiculturalism.
- Greater sense of personal efficacy, personal identity, compassion, spiritual growth, and moral

development.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

RISING STARS:

The college emphasis is to recruit and retain well qualified motivated faculty and staff, enrich libraries, and provide the latest teaching environment. One of the objectives of the college is to provide holistic value based education and inculcate entrepreneurial abilities, so that the students are well groomed in knowledge, skills and values to have the ability to face the challenges of the corporate world and life. In line with its vision of working towards the socio-economic development of the society, the college has taken utmost care to give back to the community. Several committees are formed to carry out the duties towards society.

In our college, we believe in spreading the knowledge to all categories of students whether they have secured 1st class or pass class. That is why; we do not have any cut off system in our college. We give admission to the students who even are just passing as we believe to work more on them & their progress. The result of this progress is known as Rising Star. There are so many examples which proves that our faculties are so much dedicated towards the progress of our students that the students, who come in our college with pass class moves out by scoring 1st class and are called rising stars. For the same many strategies are made to create interest for studies among those students who are academically poor. In remedial classes more focus is given to these students. Faculties prepare a well-planned class for these students like teaching difficult concepts in a very easy and lucid language, use of diagrams, PPT presentation etc. The process continues until it is made sure that students have developed an insight for studies and will perform well in examinations.

The distinctiveness of college can be seen in following ways where the college has taken initiatives for creating the Rising Star:

- **ASSISTANCE & HELP:**

We believe not only in academic development but also for overall development of personality of each and every student. And for the same we try to explore each and every side of students whether it is singing, dancing, acting, sports etc. There are many students from our institutions who have been very successful in different areas due to proper and effective motivation from teachers. Being an education institution we always try to assist our Students not only in studies but also in other activities which can be an effective career for them such as giving opportunities to our present & alumni students to set up their career. For the same we always offer support like giving permission to use college infrastructure for dance, Zumba, PPT & video making etc. Also facilitating them to practice their hobbies in college premises even after passing out of college. There are great examples of such students available every year.

- GUIDANCE & FACILITIES OF SPORTS AND GYMNASTICS:**

The philosophy of the college is that physical wellness and sports are as important as intellectual development. Sports and Gymnastics help in building self-morale, determination, and better team building skills. It also improves quality of sleep, fights depression, and aids weight loss in the most effective way. In the year 2018-19 Gymnasium was set up in the college & students were encouraged to participate in different sports & gymnastics. Till now college has received a number of trophies, awards, prizes etc. in this category despite lacking some basic facilities such as ground.

In a nutshell, we believe in the overall development of each & every student and we always offer our helping hand to all the students as per their need. It is hoped that in coming years also the institution is going to excel & distinguish itself with regards to some other areas.

5. CONCLUSION

Additional Information :

Institutional Distinctiveness

RISING STARS

One of the objectives of the college is to provide holistic value based education and inculcate entrepreneurial abilities so that the students are well groomed in knowledge, skills and values to have the ability to face the challenges of the corporate world and life.

In our college, we believe in spreading the knowledge to all categories of students irrespective of their previous academic performance in terms of class obtained by them. That is why, we do not have any cut off system in our college. We give admission to the students who even are just passing as we believe to work more on them & their progress. The result of this progress is known as *Rising Star*.

There are so many examples which prove that our faculties are fully dedicated towards the progress of our students that the students who come in our college with pass class move out by scoring 1st class and are called Rising Stars. For the same many strategies have been implemented to create interest for studies among those students who are academically poor. In remedial classes more focus is given to these students. Faculties prepare a well-planned class for these students like teaching difficult concepts in a very easy and lucid language, use of diagrams, PPT presentation etc. The process continues till the students develop an insight for studies and are well equipped to perform well in academics.

Concluding Remarks :

In our college, we believe in spreading the knowledge within all categories of students irrespective of their previous academic performance in terms of class obtained by them. That is why we do not have any cut off system in our college. The college is only 2 minutes away from Thakurli Railway Station and 8-10 minutes away from Dombivli Railway Station.

The College plans and organizes Academic, Curricular and Co-curricular activities in a systematic manner. The Mission, Vision are reflected in the Perspective plan and its effective implementation. It has motivated, dedicated energetic faculty and support staff working.

The teaching & learning activities are effectively carried out using appropriate mix of traditional as well as ICT enabled tools. It has well stocked Library. College emphasizes on participative & experiential teaching learning. Mentoring and counselling facilities are available. The College is inculcating research culture amongst students and teachers. Various Workshops, Seminars and Conferences are organized. It ensures optimum utilization of available space and facilities.

NSS & DLLE Units play an important role in making students socially responsible. The scholarships, requisite training facilities and internships are offered for the development of students. Participation of students in each and every event of the college is making them ready for the corporate world. The Alumni will have a greater role to play in the long run.

Authorities and responsibilities are delegated at appropriate levels for smooth functioning. The planning and its effective implementation has played a vital role in overall development. Various policies are framed and implemented in progressive manner.

The College is cautious with using energy, water and natural resources. There is enthusiastic approach in promoting green initiatives, plastic free environment etc. In this way, College has achieved greater heights providing quality education of highest standard to the Students