

# **MATRUSHRI KASHIBEN MOTILAL PATEL SENIOR COLLEGE OF COMMERCE & SCIENCE**

## **MINUTES OF IQAC MEETING**

**A.Y. 2023-24**

Minutes of the meeting of the Internal Quality Assurance Cell of Matrushi Kashiben Motilal Patel Senior College of Commerce & Science for the Academic Year 2023-24 held on 20<sup>th</sup> June, 2023 Saturday at 11:00 am at Principal's cabin.

### **Present Members:**

1. Mrs. Madhuri Mangesh Nandanwar	Chairperson
2. Mrs. Kalpana Mangesh Jadhav	IQAC Coordinator
3. Mrs. Rohini Sachin Walawande	Teacher Representative
4. Ms. Anju Yagnarayan Pal	Teacher Representative
5. Mrs. Sunny Ashok Punjabi	Teacher Representative

### **Agenda:**

- Review of previous IQAC meetings
- Discussion on work of NAAC Cycle 1
- Discussion on participation in CIIA & Avishkar Competition
- Discussion for conduction of Research conference
- Discussion for conduction of FDP
- Discussion for conduction of Certification courses

#### **1. Welcome Address by the IQAC Coordinator:**

The IQAC Coordinator offered a warm welcome to all the members. She further congratulated all the IQAC members for their continuous help and support by each one in a successful conduct of the various activities throughout the academic year. All the members happily accepted the greeting and jointly promised to work in coordination in future.

#### **2. Minutes of previous meetings:**

Review of the previous IQAC meeting minutes conducted on 31<sup>st</sup> March, 2023 at 12:00pm. The minutes of the meeting were readout with a formal discussion with all IQAC members.

#### **3. Discussion on work of NAAC Cycle 1**

It has been decided with the consent all committee members to focus on the documentation and work allocation of the NAAC Accreditation & Assessment.

#### **4. Discussion on participation in CIIA & Avishkar Competition:**

The IQAC members discussed & decided to encourage more number of students and innovators to participate in CIIA & Avishkar competition.

**5. Discussion for conduction of Research conference**

The IQAC members have been decided to conduct the Research conference.

**6. Discussion for conduction of FDP**

It has been decided with the consent all committee members to conduct the 7 days FDP.

**7. Discussion for conduction of Certification courses:**

The IQAC members discussed & decided and instructed & guided to placement committee to conduct Add on, skill enhancement & value added courses.

**8. Vote of thanks:**

With the consent of Chairperson Mrs. Madhuri Nandanwar & other IQAC members the meeting concluded with the vote of thanks by the IQAC Coordinator.

Place: Thakurli

Date: 20<sup>th</sup> June, 2023

**IQAC Coordinator**