

**MATRUSHRI KASHIBEN MOTILAL PATEL SENIOR COLLEGE OF COMMERCE & SCIENCE**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**MINUTES OF THE MEETING**

**DATE: 12/06/2017**

**DAY: MONDAY**

**TIME: 1:00 P.M. TO 2:00 P.M.**

**VENUE: VICE PRINCIPAL OFFICE**

**AGENDA:**

- Formal introduction of the IQAC committee
- Health awareness among students and staff
- Freshers party for first year students
- Various workshops for students
- Starting NSS unit
- Arranging national level conference
- Any other matter with permission of chair

**Discussion, Recommendations and Conclusions:**

- The functions and role of IQAC in sustaining the quality of the academic programmes was highlighted.
- Members of the committee were formally introduced.
- Plan of action for the academic year was devised and the measures to be taken were presented.
- Health being most important factor should get utmost importance. Thus various awareness programs and competitions to be conducted.
- Freshers party for first year students to be organised to make them comfortable with college environment.
- To make students more techsavvy various workshops to make them learn technical implication to be conducted.
- Committee proposed to start up with NSS unit to make students more socially responsible.
- The meeting ended with vote of thanks.

**Members Present:**

- 1) Mrs. Madhuri Mangesh Nandanwar (Chairperson) *Handan*
- 2) Prof. Rupesh Patil → *Rupesh Patil*
- 3) Prof. Raina chandika *Raina*
- 4) Prof. jinal Bhanushali *Jinal*
- 5) Prof. Kalpana Jadhav *Kalpana*
- 6) Prof. Trupti Shah *Trupti*
- 7) Prof. Shailendra Mishra *Shailendra*
- 8) Prof. Gauri Shirsat *Gauri*

